

## **MINUTES OF THE MEETING HELD ON TUESDAY 9<sup>th</sup> NOVEMBER**

**Meeting opened: 19:00**

### **1. Welcome & Apologies**

- a. Attended in person by Cllr Proctor, Cllr Gudgeon, Cllr Fisher, Cllr Dille, Cllr Middleton and two members of the public.
- b. Cllr Keogh gave his apologies for this meeting.
- c. Unfortunately, due to an administrative error Keresley Parish Council (KPC) did not confirm date/time with Ward councillors hence their absence from this meeting.

### **2. Democratic Half-Hour/Public Question Time/Invited Guest Speakers:**

- a. Questions/Matters raised within the room.
- b. Member of the public raised a query regarding the Proposal One and Two Richmond Estates and Marrons Planning developments, and the lack of engagement with the local residents. Perception that information is not being shared freely and widely. Requested that KPC find out what developments are taking place, where and when.  
**ACTION:** Keresley Parish Council to invite Nigel Smith, Planning Officer in Coventry City Council and Marrons Planning/Richmond Estates to attend a standalone public meeting. Ward Councillors to also be invited and strongly encouraged to attend.  
**ACTION:** Contact to be made with local Coventry North West MP citing these issues also i.e concern about extent of developments, lack of transparency, behaviour of the developers, air pollution.  
**ACTION:** Cllr Dille to ask Marrons to review their mailing list as we had members of the public who felt they are close enough in proximity and should have been sent a physical leaflet. An electronic version is available on their website.
- c. Question below received via email.  
“Are you aware on 28th October CCC Planning meeting, the application for Phase 2 Wimpey development was deferred? The Planning Committee stated 'Insufficient details to make a decision, no details on layout, parking spaces provided for each dwelling, housing mix and where the affordable housing is being positioned. Concern about the school as they did not want a repeat of Banner Brook. Dismay at no NHS contributions. Can the Parish Council insist on future developments house designs and layouts are determined at an early stage.”  
As per minutes above, KPC will seek to invite the Planning Committee and representatives from the Developers to attend a Public Meeting to discuss such concerns. Outside of this, further response to this query to be addressed in Agenda Item 11.

### **3. Ward Councillors – Update**

- a. No Ward Councillors present due to administrative error.

### **4. Declarations of Interest**

- a. To declare any personal interests in items on the agenda and their nature.  
None declared.
- b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).  
None declared.

### **5. Finance – Payments for agreement**

- a. Review of outstanding financial payments conducted on Saturday 6<sup>th</sup> November by Cllr Gudgeon and Cllr Fisher
  - i. Payments made to BestHost to email for domain name.

- ii. Payments made to Keresley Community Library for August-November Parish Council Meetings.
  - iii. Payments made to Cllr Gudgeon in order to process reimbursement for the Remembrance Day Wreaths.
  - iv. All bank statements since May 2021 have been downloaded for the new Clerk to reconcile cash book.
- b. Please note; Helen Eldridge has been brought in as a Locum Clerk and is due to begin employment from 10<sup>th</sup> November.
  - c. From next week onwards payments to be made via the Clerk.
  - d. KPC however continues to seek the employment of a permanent clerk.

## **6. Council Membership**

- a. Notice Under Local Government Act, 1972 (Section 87(2)) - Vacancy for A Councillor  
KPC currently hold two vacancies; one via co-option and a new vacancy due to resignation of Cllr Passmore which will put out to Post. We would encourage local residents to put themselves forward.

## **7. Minutes of 12<sup>th</sup> October 2021**

### Matters Still Arising:

- a. Please note typo on Item 2C this should be "Tamworth Road".
- b. Member of the public raised a desire to have new bins introduced to Bennetts Road up to Prologis Park due to prevalence of rubbish.  
**ACTION 2b:** Cllr Birdi to follow up to confirm whether sufficient period of monitoring has passed to identify whether there is opportunity to add new bins to this route. – Outstanding and to be taken forward next month.
- c. Member of the Public raised issues with overgrown hedgerows on Tamworth Road. Cllr Dille today visited the Tamworth Road and was unable to identify sections of the road that are obstructed. Would encourage residents to get back in touch with precise directions. Pathway however remains tight on Sandpits Lane and CC have said they will get in touch with Landowners.  
**NEW ACTION:** In addition, Cllr Dille to assess the state of Hedgerows on Bennetts Road and report to the City Council.
- d. **ACTION 2c:** Cllr Proctor to pass onto Cllr Dille and confirm if this is an item already on the list to be addressed with the city council. – Action completed.
- e. **ACTION 2e:** Cllr Gudgeon to share that section of the email to Cllr Keogh for advice to retain. – Action completed.
- f. **ACTION 2f:** Cllr Gudgeon to share that section of the email to Cllr Keogh for advice to retain. – Action completed.
- g. **ACTION 2g:** Cllr Proctor query with Highways to confirm why the survey was conducted at this time and whether it will be repeated. – Outstanding and to be taken forward next month.
- h. **ACTION 3cvi:** KPC to pass on thanks to Cllr Dille.
- i. **ACTION 5a:** Cllr Fisher to post the advert for this role tomorrow. – Action completed.

- j. **ACTION 6e:** Cllr Gudgeon to raise concern that near neighbours are not being informed of nearby developments with City Council. Cllr Birdi recommended point of contact may be Michael Fothergin - Outstanding and to be taken forward next month.
- k. **ACTION 8f:** Cllr Proctor to support coordination of a monthly litter picking group to assess appetite from local residents. – In Progress.
- l. **ACTION 8f:** Cllr Gudgeon to check the insurance to review conditions in light of such an event - Outstanding and to be taken forward next month.
- m. **ACTION 12e:** Cllr Gudgeon to order the wreath from the British Legion and supplement with a donation. – Complete.
- n. **ACTION 15d:** Cllr Middleton to provide details of how the money for the Judicial Review will be used and what the likely outcome of the review is to be. – Complete.
- o. The minutes were approved. Proposed: Cllr Dille. Seconded: Cllr Proctor

## **8. NALC Awards Scheme**

- a. This will be added as an agenda item to the Keresley Parish Council Development Day 2pm Saturday 27<sup>th</sup> November 2021.
- b. **ACTION:** Cllr Gudgeon to inform the Keresley Community Library of the intention to host a Development Day at this time and on this date.

## **9. Web Hosting**

- a. Following Cllr Passmore's resignation, details in relation to Website Hosting and Email Management have been provided to remaining members of the KPC.
- b. Cllr Proctor has been investigating how this has been maintained in the past and test out how to assume responsibility for this in light of his departure.
- c. Recommendation is that this be discussed during the Development Day.
- d. In addition, Cllr Proctor to continue to investigate options and make suggestions for how to take this forward for the new year.

## **10. Reconsideration of Donation to Judicial Review on Population Numbers**

- a. Cllr Middleton has contacted KOGG Point of contact to enquire as to how the donation may be spent, what circumstances may result in the money being paid/refunded, and additional information that may inform the decision.
- b. **ACTION:** Cllr Gudgeon to ask KOGG Point of Contact to attend a Parish Council Meeting to help provide additional information to inform the decision.

## **11. Planning Matters**

- a. Thompsons Farm – Construction somewhat off as decision for outline has not yet gone out. Reserved Matters to be submitted and determined.
- b. Bellway – Decision has also been held up as legal agreement is still not quite signed.
- c. Taylor Wimpey – Phase 2 Application deferred by planning committee and but due to be determined before Christmas. Local centre application pending and negotiations ongoing.
- d. Oxford College are actively pursuing development of their land holdings and have submitted scoping opinions in prep for compilation of Environmental Statements.
- e. David Wilson/Barratts now seeking to progress matters on their site as Link Road alignment is clear
- f. Link Road – Tamworth Road end will commence this year as detailed design work is complete.

- g. Richborough Estates near Bennetts Road – Marrons Planning contacted by KPC in relation to broken Submission Page. This has now been repaired and deadline has been extended to 21<sup>st</sup> November.
- h. Flooding on Watery Lane was noted and reported by the Keresley Parish Council. Consequently action was taken by Coventry City Council, including meeting with the Developers Contractor, consideration of approaches to prevent water run-off and provision of a Road Sweeper to clean up post flood.

**12. Correspondence & Communication for information only**

- a. It was noted Former Cllr Malcolm Jackson has passed away recently. Condolences have been passed on to his family via the Facebook posting where this was announced. We note his prior years of service and thoughts go out to his family.

**13. Councillor's items for future agenda**

- a. Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Following items will be carried forward.
  - a. NALC Awards Scheme.
  - b. Flooding in the local area.

**14. Date of Next Meeting**

- a. Next Parish Council Meeting – Tuesday 14<sup>th</sup> December at 19:00, Keresley Community Library, Bennetts Road, Coventry CV7 8HX

**Meeting Closed: 20:32.**

**Minutes Approved:**

Signature: Cllr Tracy Gudgeon (Chair)

Date: 14/12/2021