

## MINUTES OF THE EXTRAORDINARY MEETING HELD ON TUESDAY 11 JANUARY 2022

### Meeting opened: 19:10

Due to increasing number of COVID cases, the decision was taken to cancel the ordinary Parish Council meeting scheduled for 11/01/2022 and hold an extraordinary meeting to approve finance matters only.

### 1. Welcome & Apologies

- a. Attended in person by Cllr Gudgeon (Chair), Cllr Dille, Cllr Middleton and Cllr Proctor, one member of the public and the Acting Clerk.
- b. Apologies received from Cllr Fisher due to ill health and Ward/Cllrs Jandu and Keough

### 2. Declarations of Interest

- a. To declare any personal interests in items on the agenda and their nature.  
None declared.
- b. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).  
None declared.

### 3. Finance

- a. To approve and adopt the 2022/23 Budget and Precept Request  
The Acting Clerk circulated a 2022/23 Budget prior to the meeting, with hard copies provided at the meeting, and gave a brief summary of the document.
  - i. The Budget was agreed and adopted (Proposed: Cllr Proctor / Seconded: Cllr Middleton)
  - ii. The Precept request of £11,773 (being a 1.2% reduction) was agreed (Proposed: Cllr Gudgeon / Seconded: Cllr Proctor)
- b. To approve payments listed in the Financial Report.  
The Acting Clerk circulated a Financial report prior to the meeting, with hard copies provided at the meeting, and gave a brief summary of the document. The following payments were agreed (Proposed: Cllr Dille / Seconded: Cllr Gudgeon)
  - i. Payment to BestHost for conversion of website to WordPress, subject to agreement to Item 4 on the agenda.
  - ii. Payment to Acting Clerk for hours worked and mileage

### 4. Keresley Parish Council Website

Cllr Proctor gave a brief progress report on the new website and requested approval to convert the site to WordPress for a cost of £45. Once converted the site will have a simple notice to advise visitors to contact the Clerk for any information and a new website will be designed and aim to be launched before the end of the financial year (31/03/2022).

Councillors agreed to this course of action (Proposed: Cllr Proctor / Seconded: Cllr Gudgeon)

**ACTION 1:** Cllr Proctor to proceed with website development

**5. Date of Next Meeting**

Tuesday 8<sup>th</sup> February 2022 at 19:00, Keresley Community Library, Bennetts Road, Coventry, CV7 8HX

**Meeting Closed: 19:33**

**Minutes Approved:**

Signature: Cllr Tracy Gudgeon (Chair)

Date: 08/02/2022