



## MINUTES OF THE ORDINARY PARISH COUNCIL MEETING ON TUESDAY, 14 JUNE 2022 AT KERESLEY COMMUNITY LIBRARY

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Meeting opened: 19:02

1. **Welcome & Apologies**

The meeting was recorded for minuting purposes only and the recording will be destroyed once the minutes are approved.

- a. Attended in person by Cllrs Gudgeon (Chair), Dille, Fisher and Middleton, W/Cllrs Birdi and Jandu, 4 members of the public and the Acting Clerk.
- b. Apologies received from Cllr Proctor [employer commitments].

2. **Democratic Half-Hour/Public Question Time**

- Cllr Dille gave an update on Tamworth Road lighting from Street Lighting PFI Contract Officer: *"...we have now conducted a night-time lighting level survey on Tamworth Road between Long Lane and Fivefield Road. This showed the levels were indeed quite low. The appearance on this extent of carriageway may be worsened due to the lighting columns between Keresley Road and Long Lane due to 10m columns with 150 watt lanterns whilst the columns between Long Lane and Fivefield Road are only 6m columns with 60 watt lanterns. However, I am pleased to advise that we are arranging to have the illuminance levels raised on this stretch of road in the next few days."* (Received: 07/06/2022)
- Member of Public gave an update about badger sets on Fivefield Road & Tamworth Road site [Application OUT/2019/0022] – Repositioned artificial set  $\frac{1}{3}$  mile from the original. 6-weeks until they close down the old set, but they have not put it in the place that they were supposed to. Put further up the field because easier to dig there. Badger Trust spoken to the Ecology Officer. Received email from Ecology Officer shortly before this meeting: *"Currently I do not have confidence that wildlife is properly safeguarded and will seek further information including addressing the points you have raised."* Badger Trust also involved – in-hand
- Member of Public has contacted the Planning Officer about Penny Park Lane & Bennetts Road [Application FUL/2020/0748] because no press release was issued. No response. Cllr Dille also asked for clarification on the amendments, with no satisfactory response. Contacted the developer for clarification and has a list of amendments including reduction of number of dwellings from 444 to 388.  
No notification received to Council email.

**Action 1: Cllr Dille to forward email to the Member of Public and publish on the website**

Planning Officers will be at the Keresley SUE Community Meeting on 25/06/2022.

- Fivefield Road & Tamworth Road [Application OUT/2019/0022] – Has gone to reserved matters and one condition was that they should specify exactly how many trees and hedges were to be removed. On outline planning there was possibility that more may be removed. Developer's list states 864m to 1,394m of hedges and 81-149 trees, saying final layout will determine how many removed. These numbers should be included in the reserved matters because it was one of the conditions. Tree references are not given on plans. Member of Public has contacted the Tree Officer, who has no information.

- Cedar Tree – Member of Public asked about progress. Issue is with W/Cllr Keough who was not present to respond.

**Action 2: Request for an update from W/Cllr Keough**

Cllr Dille brought to attention that Coventry City Council has announced that it is joining the national Trees for Streets and Trees for Cities scheme.

- Hydrology – Coventry City Council drainage report for the reserved matters on Fivefield Road & Tamworth Road [Application OUT/2019/0022] has given priority to public open space sites, meaning they won't get wet, but have not factored in woodland, which requires water. Has not been addressed, despite being picked up by the developer's ecologist and Warwickshire Biodiversity, who say that changes to waterflow downhill towards the woods will have a detrimental effect on the woods.
- Chair thanked the Member of Public for their diligence in these matters. Matters raised will be taken onboard by the Planning Committee in its responses.  
Cllr Dille continues to raise issues about the planning portal and lack of notifications to statutory consultees.

**3. Ward Councillors' Update**

• **W/Cllr Jandu**

- W/Cllr Birdi is not Deputy Lord Mayor. All present congratulated W/Cllr Birdi.
- New Lord Mayor is Kevin Maton – congratulations expressed.
- Fly tipping – CCC is increasing its efforts to tackle fly tipping by gathering evidence and issuing fixed penalties when culprits are identified. In the meantime please report to 08085 834333. The Chair also suggested using Fix My Street because dashcam footage can be uploaded.
- Bin Strike – Still ongoing.
- Sends apologies for 25/06/2022 due to Armed Forces Day.

• **W/Cllr Birdi**

- Flooding on Tamworth Road – had meeting with officers onsite. Original roadside ditches are all blocked (lack of maintenance), so water from gullies cannot drain away.
- Hedges on Sandpits Lane – overgrown. Asked officers to deal with this. S154 to all residents to deal with this.
- Has attended a meeting about Link Road – has concerns and is awaiting a further update. A discussion followed.
- Long Lane speeding – improvements to signage under consideration.
- Drainage at Post Office, Keresley Road – works undertaken are nearly complete.
- Sends apologies for 25/06/2022 due to Armed Forces Day. Please give an update.
- Bin strike has been extended. Working to ensure that properties on country lanes are collected, because they have been missed by new teams.

**4. Declarations of Interest**

- a. No personal interests in items on the agenda and their nature declared.
- b. No prejudicial interests in items on the agenda and their nature declared.

**5. Minutes**

**It was resolved that** the minutes of the Annual Parish Council Meeting held on 10 May 2022 be approved [1: Cllr Gudgeon / 2: Cllr Fisher]

Actions arising from the minutes of the Ordinary Parish Council Meeting held on 10 May were as follows:

- Action 1: Cllr Gudgeon – carried forward
- Action 2: Clerk awaiting correspondence from Midland Heart from Member of Public – carried forward
- Action 3: W/Cllr Keough not present – carried forward
- Action 4: Cllr Gudgeon – completed
- Action 5: W/Cllr Keough not present – carried forward

Action 6: Cllr Gudgeon – letter drafted and circulated for approval

**It was resolved that** the minutes of the Ordinary Parish Council Meeting be approved [1: Cllr Dille / 2: Cllr Fisher]

6. **Finance**

- a. The Financial Report was circulated to Councillors prior to the meeting. However, due to a misprint the paper copy was not available for signature or approval.

**Action 3a: June Financial Report to be printed, approved and signed at July Meeting**

- b. As Above.

**Action 3b: June Payments to be approved and signed at July Meeting**

- c. Annual Audit

- i. **It was resolved that** the Annual Governance Statement 2021/22 be approved and signed by the Chair and Responsible Financial Officer.

- ii. **It was resolved that** the Annual Accounting Statement 2021/22 be approved and signed by the Chair and Responsible Financial Officer.

The Chair thanked the Clerk for the work on this.

7. **Council Membership**

There are two vacancies on the Parish Council. This is being circulated in the newsletter with an appeal for volunteers.

8. **Planning Matters**

- Keresley SUE Community Meeting on 25/06/2022, start time 10:15 for 10:30 at the Hare & Hounds.

Cllr Dille has asked each attendee to aim for a 5-minute presentation, allowing for it to go to 10-minutes. Will work through all developers and stakeholders for them to give an update and an idea of what the next year holds, and then open the floor for a Q&A session.

Notice is included in the newsletter that is being sent out.

The Chair expressed the hope that the meeting can be respectful of all parties.

Confirmed attendees so far:

- Marons Planning
- Bellway
- Richbrough Estates
- Taylor Wimpey
- LSP Developments [proposed local centre]
- Coventry City Council Planning Department
- Taiwo Owatemi MP

Cllr Dille will keep the Facebook page updated with further confirmations.

Thanks to the Hare & Hounds for providing the venue.

- O'Flanagan Homes have resurfaced the Hare & Hounds car park as part of a land deal.
- Link Road discussion – it was decided that the link road is too big a discussion to condense into 5-mins at the Keresley SUE Community Meeting. The Senior Officer, Transport Strategy, CCC, has confirmed that, “... *we would be happy to set up a separate session to discuss the link road with you. I think we will look to do this as a joint session with yourselves and Allesley Parish Council and I will contact you separately to arrange a date, venue, etc., for that.*” Still planning to attend the event on 25/06/2022.
- Member of Public pointed out that Fivefield Road development application has been deferred due to an objection by CCC Highways.

The Chair thanked the Planning Committee with regard to volume of planning applications dealt with over the last few weeks. An ongoing task.

9. **Local Issues**

a. Litter-picking

**Action 4: Cllr Proctor not present – carry forward**

b. Jubilee Wood

Action Day 15/06/2022, 10:30-15:00, working with Coventry Park Rangers. Being advertised on the Facebook page. First weekday session.

Dead trees on frontage to be removed.

Signage – Jubilee plaque reinstalled by the oak tree and the entrance signage has also been reinstalled.

Bench – The Chair asked about replacing and increasing the number of benches.

c. Link Road

Nothing further to say.

d. The Ukrainian Refugee Crisis

Letter drafted and ready to go once Councillors have approved it.

10. **Events**

a. 25/06/2022: Keresley SUE Community Meeting (see item 8)

11. **Parish Council Administration**

a. Keresley Parish Council Website

Councillors have had a preview of the new website and it has been migrated to the main site. Now being prepared for launch on 25/06/2022.

Continuing to use social media in the meantime.

Cllr Fisher proposed getting a gift for Cllr Proctor as a thank you for all the work on the website.

b. NALC Awards Scheme

Once the website is complete and ensured everything required is on the new website, application process can start.

c. Archiving of Parish Council Records

Clerk has sorted archives. Has organised minute books, finance records, employment and membership records according to the retention schedule.

Old minute books and account books can be archived. Accounting paperwork and various other records are required to be retained for certain period or in perpetuity.

There is a quantity of other correspondence. Clerk to refer files to Council members for consideration.

**Action 5: Clerk to transfer paperwork to Chair on 25/06/2022**

**Action 6: Clerk to summarise archive contents for Cllr Dille to refer to Records Office for further guidance**

**Action 7: Chair to contact library to ask whether the PC can keep a filing cabinet at the library**

12. **Correspondence & Communication**

Nothing of note.

Clerk has set up a rule that marks any email from @coventry.gov.uk in blue, which should highlight anything received from planning. Clerk also checks spam-filtered emails regularly and is satisfied that no recent emails about planning have been missed.

13. **Councillors' Items for Future Agenda**

None.

**14. Date of Next Meeting**

Tuesday, 12 July 2022 at 19:00, Keresley Community Library, Bennetts Road, COVENTRY CV7 8HX.

Chair noted that there is no meeting in August, so after the July meeting there will be a break until September.

**Meeting Closed 20:14**

**Minutes Approved:**

Signature: Cllr Gudgeon [Chair]

Date: 12/07/2022