

## MINUTES OF THE MEETING HELD ON TUESDAY, 12 JULY 2022 AT KERESLEY COMMUNITY LIBRARY

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Meeting opened: 19:09

1. **Welcome & Apologies**

The meeting was recorded for minuting purposes only and the recording will be destroyed once the minutes are approved.

- a. Attended in person by Cllr Gudgeon (Chair), Cllr Dille, Cllr Proctor, Cllr Middleton, W/Cllr Joseph Clifford, Cllr Jandu, Cllr Keogh and three members of the public.
- b. Acting Clerk, Cllr Fisher and W/Cllr Birdi gave apologies for this meeting.

2. **Democratic Half-Hour/Public Question Time/Invited Guest Speakers**

**Public Question Time** – This time is reserved for pre submitted questions from the Public in advance of the meeting.

- Email into the Clerk from resident of Appledown Orchard has written to Cllr Birdi about bin collections on the new Taylor Wimpey.  
**ACTION 1: Cllr Jandu to chase the item with Cllr Birdi in relation to bin collections on new Taylor Wimpey site.**
- A resident has asked about blocked drains on Bennetts Road.  
**ACTION 2: Cllr Gudgeon to follow up to find out where on Bennetts Road the drains are blocked.**
- Member of the public representing KOGG will email the KPC a proposal seeking ways to ensure that more of the greenbelt in Keresley Parish is protected.

3. **Ward Councillors – Update**

**W/Cllr Keogh**

- Cllr Keogh sat on the Scrutiny Meeting whilst covering for Mattie Heaven and raised the current issue with the Cedar Tree. Has had commitment that the Council will come back to him on this item. Colin Knight made a statement to say they would explore the utilisation of Tree Protection Orders in order to protect ancient trees within the local area.
  - Awaiting a reply from Cllr Akhtar in regards to local bus provision.

4. **Declarations of Interest**

- a. No personal interests in items on the agenda and their nature declared.
- b. No prejudicial interests in items on the agenda and their nature declared.

5. **Minutes of 14 June 2022**

**Matters arising**

Actions arising from the minutes of the Parish Council Meeting held on 14 Jun were as follows:

- Action 1: Cllr Dille – Complete
- Action 2: Cllr Keogh Update – Carry forward to track response from CCC
- Action 3a: June Financial Report – Complete
- Action 3b: June Payments – Complete
- Action 4: Cllr Proctor – Complete
- Action 5: Clerk – Complete

Action 6: Clerk – Carry forward

Action 7: Cllr Gudgeon (Chair) – Carry forward

**IT WAS RESOLVED** The minutes of the meeting held on 14 June 2022 were approved  
**[Proposed: Cllr Dille / Seconded: Gudgeon]**

6. **Finance**

a. **To approve the June and July Financial Reports**

The Financial Reports were circulated to Councillors prior to the meeting.

b. **Approval of payments**

There were outstanding payments from June that were carried through to July, and new payments for July.

**IT WAS RESOLVED** Payments were approved as per the Financial Report **[Proposed: Cllr Proctor / Seconded: Cllr Gudgeon]**

c. **Annual Audit 2021/22**

For information: The Audit is currently in the Exercise of Public Rights stage (27/06/2022-05/08/2022)

7. **Council Membership**

There are two vacancies on the Parish Council. This is being circulated in the newsletter with an appeal for volunteers.

8. **Planning Matters**

a. New, current and decided planning matters

It has been noted that construction work on the site by Flanagan Homes has commenced prior to planning permission being granted.

**ACTION 3: Cllr Dille to follow up with CCC to make an enquiry in regards to commencing development ahead of planning permission being granted and the query raised regards the speed limit**

b. Issues with CCC planning website and consultation advice

Parish Council Chairs and Clerks met with Adrian West and cited issues with the accuracy and update of the Portal. Adrian West has committed to respond to the Parish Council on this matter.

**ACTION 4: Cllr Dille to follow up with CCC to make an enquiry in regards to commencing development ahead of planning permission being granted and the query raised regards the speed limit**

9. **Local Issues**

a. **Litter-picking**

Next date for litter-picking to take place in September to account for Parish Councillors availability over the summer period and summer holidays. Recommendation is to target Jubilee Wood and proximity of Hare and Hounds as the next location.

**ACTION 5: Cllr Proctor to propose specific date for next litter-picking event and prepare the material to promote the event.**

b. **Jubilee Wood**

16 June was the most recent event.

Cleared and mowed the footpaths, conducted litter-picking, new signage installed and new benches installed. Thank you to the Coventry Park Rangers who continue to offer excellent support in the hosting of these events.

c. **The Keresley Link Road**

Content to be covered in Item 10b.

10. **Events**

a. 25/06/2022: Keresley SUE Community Meeting with Developers

Took place at the Pavilion Room in the Hare and Hounds. Approximately ~70 members of the public attended a presentation by CCC and a number of developers who are building homes in the local area.

b. 11/07/2022: Keresley Link Road Community Meeting

Took place at Corley Village Hall co-hosted with Allesley Parish Council. Approximately ~50 residents were seen to attend a presentation from the CCC on the Link Road. Engineers have requested subsequent event to look at the detail of the Link Road and proposed for the 26th July with venue tbc. Suggestion has been made for Hare and Hounds or the Royal, however expectation is that CCC organise the event.

11. **Parish Council Administration**

a. Keresley Parish Council Website

New Parish Council Website was launched on the 25/06 during the Keresley SUE Community Meeting with Developers. Information from the council will continue to be made available on Facebook however will signpost to website.

b. NALC awards scheme

Carry forward to next meeting.

c. Archiving of Parish Council Records

The boxes of historic information acquired from historic Councillors have been reviewed and sorted by Cllr Dille and the Clerk and are required to be sent to the records office at the Herbert Museum. Cllr Gudgeon also has documents that need to be taken to the Herbert Museum. Councillors have decided that documents do not need to be scanned if they have been submitted to the Herbert Museum.

d. Vacancy for Clerk to the Parish Council

Continue to promote this vacancy with one expression of interest since the previous meeting.

12. **Correspondence & Communication**

An article on the Jubilee Wood Action Days and the Keresley SUE Community Meeting was featured in the local paper the Coventry Observer.

13. **Councillor's items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Following items will be carried forward:

- a. Local School/College Engagement
- b. Trees on Robert Atchison Way
- c. Queen's Green Canopy Initiative

14. **Date of Next Meeting**

Next Parish Council Meeting – Tuesday, 13 September 2022 at 19:00, Keresley Community Library, Bennetts Road, Coventry CV7 8HX

**Meeting Closed: 20:26**

**Minutes Approved:**

Signature: Cllr Gudgeon [Chair]

Date: 11/10/2022