



MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 11 OCTOBER 2022 AT KERESLEY COMMUNITY LIBRARY

Meeting opened: 19:07

1. Welcome & Apologies

- 1.1. The Chair informed all present that the meeting was being recorded for minuting purposes only and the recording will be destroyed once the minutes are approved.
- 1.2. Attended in person by Cllrs Gudgeon (Chair), Dille, Middleton, Proctor, Ward Cllrs Jandu, Keough, 2 members of the public and the Clerk
- 1.3. Apologies received from Cllr Fisher [Approved reason: Work] and Ward Cllr Birdi

2. Public Question Time

This time is reserved for pre submitted questions from the Public in advance of the meeting.

2.1. **Situation on badger sett removal?**

Chair visited site and has written to Natural England raising concerns, copied to Taiwo Owatemi MP, who will speak at Westminster on 12/10/2022 about impact of developments on the green belt in Coventry. Support from other local MPs, but neighbouring MPs in Nuneaton & Bedworth Borough have not responded.

[UPDATE 12/10/2022: Debate: New Developments on Green-belt Land took place at Westminster Hall (<https://hansard.parliament.uk/Commons/2022-10-12/debates/A197E048-DD12-4EF8-88C7-714B53A92D47/details>)]

[Ward Cllr Keough and Cllr Middleton arrive]

2.2. **Still no final listing on trees and hedges to be removed on the Bellways development. (question referred to in July's meeting)**

Reserved matters. Have still not provided a list. Planning organising list. Cedar tree no longer appears on documents. Cllr Dille read an email from Planning Officer, Emma Spandley 16/08/2022, "The application for the woodland buffer RMM/20220680 is still pending a decision together with all the reserved matter applications for the Bellway housing sites, therefore the location of the public open space has not been agreed or confirmed as of yet... when the layouts for the Bellway sites are finalised I will ask them to superimpose the tree numbers from the 2019 outline application and submit a tree survey by FLAC onto the revised layouts. All I have done is printed off the layout and then hand wrote the tree numbers onto the layouts, that is the only way I know for sure what is proposed on site."

ACTION 1: Cllr Dille to ask for update Planning Officer

2.3. **Still waiting for a hearing on the petition for Cedar Tree which was accepted by Cabinet in March. Cllr Steve Keough is dealing with this. It would be beneficial for those responsible for this decision to actually view this tree on a site visit.**

Ward Cllr Keough has not received a reply from Colin Knight. Why is this under Colin Knight (Highways) and not Emma Spandley (Planning). Suggest site visit.

ACTION 2: Once information about the petition received from the member of the public, Cllr Dille to ask Planning Officer about Cedar Tree

- 2.4. **The working hours for the Bellways development states Mon-Friday 7.00-19.00 hours and 8.00 – 1400 hours Saturday. This is an area with above average elderly residents. The well being of residents must be paramount. This is totally unacceptable.**

Same parameters as City Council. Cllr Dille followed up with Nigel Smith, “As regards to construction hours we routinely allow companies to work on Saturday mornings, so we would be highly inconsistent if we were to prevent them from working then. Sundays of course are a different matter.” Cllr Gudgeon understands that contractors are allowed onsite from 7:00am to receive deliveries. Residents should remain vigilant and monitor issues and report when necessary.

Member of the public mentioned Fifield Road closed morning of 11/10/2022. Cllr Gudgeon checked road closures on the Warwickshire County Council website: Delays 10/10/2022 to 12/10/2022 due to CCC Road closure for pothole repairs.

- 2.5. **Has the Parish Council determined their objections/observations on the two developments coming forward: RMM/2022/2615 171 of 500 houses Thompsons Farm and; OUT/2022/0712 - 290 houses Fivefield Road. Will this information be available to Keresley residents to help with their objections?**

0712 reopened from earlier in the year and original comments are available on the website. Difference appears to be a change to access road possible bridge or cycleway. Cllr Dille to follow up and ask for further information on changes. If nothing further original response still stands.

2615 Council still studying this. Closes 03/11/2022

Also new: 1981 installation and formation of highway drainage and installation works within Thompsons Road and 1982 Reserved matters for 329 of 500 houses on Thompsons Farm. Closes 10/11/2022. Council studying these too.

Parish Council has discovered that emails from CCC Planning had reverted to an historic email address of a previous Clerk, so the current Clerk has not been receiving those emails at all.

Comments can be submitted after the deadline, but late commentators will not be invited to address the Planning Committee. Extensions may be granted on request.

If possible the Council will comment and publish before the deadline. Notice will be published on the Facebook page and website to inform residents that application

- 2.6. **The reserved matters application for Buffers to Ancient Woods. RMM/2022/0680 still stands at 20m. Contrary to advice from our TPO officer, Woodland Trust, Warwickshire Wildlife and Warwickshire Biodiversity Team which states a minimum 50m buffer. The reason for a buffer is to protect tree roots and to provide foraging and connectivity for the wildlife. Bellways have listed this buffer zone as public open space and immediately next to these buffer areas plan roads for access to driveways. This is irresponsible and contradicts the importance of buffers next to woods.**

0680 – Woodland buffers listed as public open space. Cllr Dille has noted that a footpath runs through a woodland buffer zone, but these should be untrampled. An emergency vehicle turning point in the buffer zone as well. Also have roads running next to the buffer zones. This will be included in comments.

- 2.7. Member of public drew PC's attention to Facebook group for Appledown Gate and complaints about the link road and Council Tax banding. PC discussed engaging with residents in that area.

3. **Declarations of Interest**

- 3.1. To declare any personal interests in items on the agenda and their nature
None

- 3.2. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
None

4. Minutes

4.1. The minutes of the meeting held on 12 July 2022 were approved and signed [1: Cllr Proctor / 2: Cllr Dille]

[NOTE: The meeting on 13 September 2022 was cancelled due to the death of HM Queen Elizabeth II]

4.2. Matters arising:

ACTION 1: Bins at Appledown Gate (W/Cllr Jandu) - Ongoing

ACTION 2: Blocked drains on Bennetts Road - Resolved

ACTION 3: Development ahead of planning permission and speed limit. Cllr Dille contacted Planning and told they can commence development, at own risk. Re: Speed limit 04/07/2022 will examine the location.

ACTION 4: Litter-picking – covered in item 6.1

5. Ward Councillors' Update

Ward Cllr Keough

Issues re buses – response from Cllr Akhtar – apologies – drivers being poached by haulage companies due to shortage of truck drivers and offering higher wages. Looking into this.

Cllr Jandu

Road safety on Beeke Avenue 600+ signatures on petition. Presented on 06/09/2022. Accepted, but next stage not confirmed

Proposed 300+ houses on Browns End – objecting as strongly as possible – petitions going well. Wait to see what happens. Taiwo Owatemi MP involved. Coventry Observer will be taking photos on site 12/10/2022. PC will share on Facebook page.

6. Local Issues

6.1. Litter-picking

People would like to attend during week – Cllr Proctor proposed late afternoon before next PC meeting. Felt it was close to bonfire night and dark weekend preferable. Proposed date to be circulated by Cllr Proctor.

6.2. Jubilee Wood

20/10/2022 Cardinal Newman students to undertake activities with Park Rangers. Cllr Dille trying to act as a liaison between Park Rangers and other groups, rather than personal attendance.

Elms have been removed due to Dutch Elm disease.

6.3. Local School/College engagement

Cardinal Newman teacher contacted about comments on Keresley Parish FB page – Chair contacted and let teacher know that that FB page is not run by the Council and this generated link with CN to take part in Jubilee Wood activity.

Chair heard via Chairs and Clerks meeting with CCC that Allesley PC heard rumour that Keresley has received £100k s106 money that it has not.

ACTION 3: Clerk to contact Allesley Clerk to follow up

[UPDATE 17/10/2022: Allesley Clerk, "Keresley S106 – we had an agenda item at our October meeting on S106 and CIL. We discussed the document that CCC gave us at our joint meeting. We should have had s106 monies from the Eastern Green development and the one on Hawkesmill Nursery. This is what we discussed, Allesley's lack of s106. Members asked if Finham or Keresley had received any. As Tracey had confirmed at the joint meeting that KPC hadn't received any s106, this was updated to members at our meeting – we certainly don't dispute this. We haven't said anything to the contrary and passed on the confirmation that KPC hasn't had any s106 either."]

6.4. Trees on Robert Atchison Way

History of investigating ownership. PC had a survey undertaken at its expense. No-one would take ownership of the land. Warwickshire County Council Highways recognised

that it was responsible for the upkeep of the trees. Any concerns should be addressed to Warwickshire County Council.

6.5. Queen's Green Canopy initiative

Cllr Dille proposed idea to plant two new trees – one for life of HM The Queen and one for King's Coronation on 06/05/2023. Free trees have now gone – proposed purchasing through Woodland Trust. Agreed.

Over summer former Chair, Walter Milner died. Cllr Gudgeon also proposed a bench in his memory. Possibly set up a fund for other groups (church, Trussell Trust and young musicians). On PC from 2011-2018.

ACTION 4: Cllr Gudgeon to discuss with his widow

Cllr Dille contacted Bellways re Jubilee Green development – As it was named for the Platinum Jubilee, will they have any commemoration of HM The Queen? Sent landscaping plan and will include a bench with a plaque dedicated to HM The Queen.

7. Planning Matters

7.1. New, current and decided planning matters

- 1398 – 5 dwellings off Bennetts Road
- 0713 & 0712 – back open land west of Bennetts Road closes 18/10/2022

7.2. Issues with CCC planning website and consultation advice

- Useability of website still an issue – server errors

7.3. Any other planning-related matters

Keresley Link Road

- Had 2 meetings re Link Road – Hare & Hounds & Village Hall
- Feedback after Link Road meeting – major issue = closure of Watery Lane and 2 proposals submitted so that Watery Lane is not closed. Positive outcome to that meeting and opening up dialogue.

ACTION 5: Chair to follow up to get sight of the proposals

8. Events

- Litter pick (see item 6.1.)
- Jubilee Wood (see item 6.2.)
- 13/11/2022 - Remembrance Sunday

New Vicar and Chair invited to welcome her to the Parish.

Representation at St Thomas and Memorial Park. Chair to go to St Thomas's and other Cllrs to decide which event they will attend.

ACTION 6: Chair to order wreaths and make up to £50 – Agreed

9. Finance

9.1. The financial report for Jun-Sep was approved and signed [1: Cllr Proctor / 2: Cllr Gudgeon]

A 6-month report for 2022/23 was circulated to Councillors and noted.

9.2. The payments listed on the financial report were approved.

9.2.1. To decide payments to be made under Section 137:

- Donation to charity in name of former Councillor, Walter William Milner (deceased)
Should the PC make a donation in name of Walter Milner? If providing a bench this would come within powers of PC. A discussion followed.
Agreed that provision of bench would be sufficient (see item 6.5.).

9.3. 2023/24 Budget-planning day

Forecast tax base to rise from 237 to 370.6 56% increase.

ACTION 7: Clerk to contact Finance to confirm date of budget discussion meeting and ask for further confirmation of when information will be received

Chair has asked for help from CCC to consider the future of the Parish – support to attract Councillors, training and consider increasing the number of seats on the Council. Possible requirement to increase Clerk's role and possibly set up an office to provide better service to the increased population.

Proposed date: 2:00-4:30pm on Sunday, 04/12/2022 at Library (to be confirmed at Nov mtg).

10. Parish Council Administration

10.1. Recruitment

- 2x Parish Councillor vacancies
- Parish Clerk vacancy

Clerk has sent out 4 sets of Clerk application forms and Cllr Fisher spoke to one.

ACTION 8: Contact prospective Clerks and check whether interested

Long-standing vacancies – contact Appledown Gate residents to attract interest. Consider different parts of the parish and target to achieve a wide spread of experience and interest.

Promote as interesting time of growth of the parish and possibility to join the Council for 6-months or so before the elections in May 2023.

Pre-elections – Liz Read of CCC will provide information about elections in May.

10.2. Parish Council Communications

- Keresley Parish Council Website
Website very good and mobile friendly. CCC impressed.
- Business cards – generic business cards for all with website, email address and “Parish Council Meetings 2nd Tuesday of the month except August”

ACTION 9: Clerk to get quotes

10.3. NALC awards scheme

Nearly there – add to planning day

10.4. Archiving of Parish Council Records

Clerk has the box with the old minute books, account books to hand over to Cllr Dille.

ACTION 10: Clerk to hand over after meeting [UPDATE: Done]

11. Correspondence & Communication

For information only

- HMRC tax code letter received at library re VAT reclaim
- Chair sent letter of condolence sent to the King on behalf of PC

12. Councillor's items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

- Thompsons Lane
Footpath or bridleway? Cllr Dille will find out about Coventry Definitive Map

13. Date of Next Meeting

Next Parish Council Meeting – Tuesday, 8 November 2022 at 19:00, Keresley Community Library, Bennetts Road, Coventry, CV7 8HX

14. To consider the exclusion of the public and press in the public interest for consideration of the following items:

14.1. Personnel issues

14.2. Legal issues

Closed meeting about legal issues around CPRE donation.

ACTION 11: Add to agenda for planning day in December

Meeting Closed: 20:54

Minutes Approved:

Signature: Tracy Gudgeon (Chair)

Date: 08/11/2022