



MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 12 SEPTEMBER 2023

Meeting opened:07.00PM

1. Welcome & Apologies

The Chair informed all present that the meeting was being recorded for minuting purposes only and the recording will be destroyed once the minutes are approved.

- 1.1. Attended in person by Cllrs Gudgeon(Chair), Drwiega, Omar, Middleton, W/Cllrs Jandu, Three members of the public [MoP] and the Clerk
- 1.2. Apologies received from W/Cllr Keough and the Lord Mayor.

2. Democratic Half-Hour/Public Question Time/Invited Guest Speakers

- 2.1. **Public Question Time** – This time is reserved for pre submitted questions from the Public in advance of the meeting.

- 2.1.1. Resident sent question/suggestion via Email "Thank you for hosting the meeting at the library. A few people I have spoken to couldn't make it in the afternoon, on holiday, at work and childminding commitments. Would it be possible to organise another meeting one evening? Also, not a drop session but more of a question and answer session to give everybody a chance to voice their concerns. Thank you"

Chair Responds explaining consultation Ends in September, and KPC will assist residents through it website and social media pages

ACTION Chair Kindly requested the Clerk to put information assisting the residence to fill forms/queries and accesible links to planning information on the Parish Council website and Social Media Pages, and handle phone and other queries during the Clerk's official working hours.

The Vicker from St Thomas Church was in Attendance and introduced by the Chair.

- 2.1.2. Bellway Development - Mop Discussed preserving some Historic building on the bellway site, Mop further discusses following up with the City Council and Relevant Departments to Preserve Historic buildings on the Bellway property. Discussion Follows.
Chair Suggested sending an Email to Bellway Development and relevant department.
 - 2.1.3. Mop raises concerns regards Viable Trees been chopped down and not rightly Documented by developers, Mop identified the Tress as Oak, Ash and Poplar. Mop also raises concern with Developers using heavy Machine that scarrow which can possibly destroy Badger set.
ACTION: Chair to Follow up with Rob Back
 - 2.1.4. Infrastructures - Mop discusses Expected Contributions/Donation from developers towards Building/Funding and Staffing of Infrastructures such as Health Centres and Schools in Keresley. Discussion Follows
 - 2.1.5. Transportation – Mop discusses few bus activity in Keresley, Chair Further Reitarates Tamworth Road has little to no scheduled bus movement daily forcing people to use their cars more which isnt good for the enviroment.
 - 2.1.6. Mop suggested Keresley having it Ward Councillors for better representation as it seems to be growing due to new developments and other important factors. Discussion Follows

ACTION Clerk to contact Relevant department at the City Council.

Clerk: Abiola Sho-Silva

T: 07748 986 109 **M:** clerk@keresley-pc.gov.uk

Keresley Community Library, Bennetts Road, COVENTRY CV7 8HX

2.1.7.Link Road – Mop wants an update on link road, and detailed plan. Discussion Follows

ACTION Chair to follow up.

3. Declarations of Interest

- 3.1. To declare any personal interests in items on the agenda and their nature. None
- 3.2. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items). None

4. Minutes of 11th of July

- 4.1. **IT WAS RESOLVED** The minutes of the meeting held on 11th Of July were approved [**Proposed: Cllr Drwiega / Secoded: Cllr Middleton**]
- 4.2. **Matters arising** Cllr Drwiega updated KPC with a Correspondence on Resident complain at last meeting on vandalism at the sub station on bennette road north by the Thompson farm ,he received a vague response and followed up with picture showing the extent of vandalism and further damages allowing vandals and dog walkers passage and stop trespassing as it isnt an endorsed behaviour requesting the fence be replaced.

ACTION Cllr Drwiega to follow up with another correspondence retriating the need to keep the land / space safe and secure at all times.

5. Ward Councillors – Update

- 5.1. W/Cllr Jandu Updated the Parish Council about Ongoing repairs,Potholes, illegal parking and overspeeding, Cllr Omar mentions the Repairs have been going on for so long with little visible effect in Keresley. W/Cllr Jandu suggests writing to the Council.Discussion Follows

ACTION Cllr Omar to follow up.

6. Local Issues and Events

Jubilee Wood / Tree Planting – Invite was sent to the Buckingham Palace, Response was received. Date for the Tree Planting was Announced .

DATE& TIME :SATURDAY THE 2ND OF DECEMBER 2023

VENUE :JUBILEE WOOD KERESLEY

Invite will be sent to the Lord Mayor and Two Trees will be planted to commemorate the Reign of Queen Elizabeth II and the Coronation of King Charles III.

A Bench will be installed in Honour of Walter. Details on Logistics of the event was discussed.

ACTION Clerk to contact Matt Dille for more assistance with the events. Councillors to meet on the 17th of September 2023 at Jubilee Wood for Visual Planning.

Chair to send invite to the Lord Mayor for Tree Planting Ceremony

Cllr Gudgeon and Cllr Omar to make Plans for Refreshment after the ceremony.

- 6.1. Litter-picking- KPC is partnering with St Thomas Church to host a Litter picking event on 30th Of September 2023, 2pm on Tamworth Road. Assembly point is St Thomas Church.

ACTION Cllr Omar will create Posters for the Events and Cllr Gudgeon will carry out a Risk Assessment and Clerk will Publicise the Event on Website and Social Media Pages.

- 6.2. Local Schools / College Engagement – Chair To send an Email to Cardinal Newman Catholic College and Keresley Grange for involvement in the Litter Picking event.

6.3. **AED/ DEFILBRATOR** The Council Discussed partnering with St Thomas Church to provide and Fund an AED for the Parish Council, possible Locations, approvals, and proposed cost were discussed. The Council agreed on a decision unopposed. **Proposed by Cllr Gudgeon and Secoded by Cllr Omar.** Cllr Omar to still follow up with Planning.

7. Planning Matters

- 7.1. New, current, and decided planning matters – The Council Received an update for the Land between Bennette road and Five Field Road
- 7.2. Local Plan Drop in Event Organised by Taiwo Owatemi Mp jointly with KPC and the City Council Officer- KPC has gone ahead to put in better help and support to assist residents to put in reply responses through Social media before the deadline at the end of the month (September)

8. Finance

8.1. To approve the Financial Report

IT WAS RESOLVED The Financial Report (circulated to all Councillors in advance) was approved
[Proposed: Cllr Drwiega / Seconded: Cllr Gudgeon]

8.2. Approval of payments

IT WAS RESOLVED Payments were approved as per the Financial Report, Outstanding payment for the Acting Clerk was approved.**[Proposed: Cllr Drwiega / Seconded: Cllr Gudgeon]**

The Council Proposed sending it Appreciation to the Acting Clerk

9. Parish Council Administration

9.1. Recruitment

9.2. Training – **ACTION** Clerk to begin ILCA Training. Contact Adrian West to Organise a code of conduct training for New Councillors.

9.3. Clerk's Official working Hours - Effective From 1st of September 2023, Clerk Official working Hours increased to 10Hours and was agreed on by the Council and the Clerk's official working hours was announced.

Official Working Hours for the Clerk Tuesday 10am-3pm and Thursday 10am- 3pm.

9.4. Archiving of Parish Council Record - **ACTION** Chair will make a request to Keresley Community Library to having a lockable cupboard in the Library to keep parish council Archives and records .

9.5. Notice Board on Tamworth Road- Cllr Gudgeon Handed over keys to the notice board to Cllr Omar ,while it was also suggested have a Notice board on Tamworth Road **ACTION** - Clerk will Contact Taylor Wimpey regard providing a notice board for kpc on Tamworth Road

10. Correspondence & Communication - Response from Buckingham Palace

“The King has asked me to thank you for your letter of 18th July inviting him to join the tree planting ceremony at Keresley Jubilee Wood in November,

His Majesty is most grateful to you for your kinf invitation, but his diary has already been decided for some time ahead and I regret he must therefore decline. As I am sure you will appreciate, The King receives many more invitations than can possibly be accepted.

The King sends his best wishes, and very much regrets having to send you this necessarily disappointing reply

11. Councillor's items for future agenda - Wreath Laying Ceremony

12. Date of Next Meeting

Next Parish Council Meeting – Tuesday, 10 October 2023 at 19:00, Keresley Community Library, Bennetts Road, Coventry, CV7 8HX

Meeting Closed: 08.35pm

Minutes Approved:

Signature:

Cllr Gudgeon (Chair)

Date:

10/10/2023

