

NOTICE OF MEETING

You are duly summoned to attend the **Annual Parish Meeting of Keresley Parish Council** to be held on **Tuesday, 12th May 2026 at 7.30pm** at **Keresley Community Library, Bennetts Road, Coventry, CV7 8HX**

Signed: **A A Sho-Silva**
Clerk to the Parish Council
Date: 05/05/2026

AGENDA

1. COUNCIL ADMINISTRATION

1.1. Election of Chair

1.1.1. The Chair will sign a Declaration of Acceptance of Office as Chair of the Parish Council

1.2. Council Membership

1.2.1. TO CONSIDER recruitment of additional Councillors by co-option according to paragraphs 7 and 8 of Legal Topic Note 8 (Appendix B)

1.3. Election of Vice-Chair

2 REVIEW OF DELEGATION ARRANGEMENTS TO COMMITTEES, SUB-COMMITTEES, STAFF AND OTHER LOCAL AUTHORITIES

2.1. Finance Committee

2.2. Personnel Committee

2.3. Planning Committee

2.4. Community Engagement & Environment Committee

3 To confirm appointment to committees, working groups and outside bodies.

3.1 To review Council assets, insurance and annual subscriptions

3.2 To review and adopt standing orders and Financial Regulations.

3.2 To readopt existing Council policies and procedures

3.3 Confirmation of Insurance cover

3.4 Confirmation of Internal Auditor

4 Finance:

Schedule of payments for approval, Bank Reconciliation, Financial Report and Notice of Public Right

Date of next meeting. – 11 May 2027

Clerk: Abiola Sho-Silva

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